



Behaviour Policy

'Teachers have a right to teach / Learners have a right to learn'

This statement is central to our behaviour policy, which above all affirms that good behaviour should be the standard normal behaviour in school, as detailed in our Classroom Expectations and Expectations around School (Appendix A).

Good Behaviour

- Good behaviour leads to increased motivation and better learning
- Good behaviour should be your normal behaviour
- Good behaviour means being positive about school
- Good behaviour means thinking and taking care of others
- Good behaviour means setting an example for younger learners
- Good behaviour means being prepared for lessons
- Good behaviour means being sensible when moving around school
- Good behaviour is what your parents and teachers expect

Ultimately good behaviour at UBHS means being responsible for your own behaviour.

When good behaviour is not present, problems may arise. Although learners can be expected at times to make mistakes and learn from them this is not acceptable where it interferes with the education and wellbeing of others.

The school does not accept poor behaviour such as;

- Deliberately disrupting a lesson or the smooth running of the school.
- Swearing
- Truancy from lessons
- Racial abuse (Ref: Dealing with racial incidents policy)
- Violent behaviour
- Vandalism or theft
- Substance misuse including smoking (Ref: The management of drug related incidents)
- Bullying (Ref: Anti Bullying Policy)

Being involved in the above will incur a disciplinary penalty / sanction (Appendix B).

School Uniform

The uniform rules are clearly laid out in students' planners and the prospectus. Where difficulties do arise they are usually in the following areas;

- The wearing of black shoes is permitted, other colour shoes are unacceptable.
- Jeans are not allowed.
- The wearing of caps and hats in school is not allowed unless for religious purposes (Friday only).

Repeated failure to comply with uniform rules may result in a school detention. Parents are requested to note in the student planner when and why uniform rules are being impinged.

Internal inclusion*/isolation

Sometimes learners may be placed in inclusion for a day or even longer for persistent misbehaviour or for an isolated serious incident. In inclusion learners work alone out of lessons but supervised by staff. The purpose of inclusion is to provide a serious punishment but also to offer an opportunity for learners to reflect on and to modify their attitudes and behaviour. In order to support improved behaviour of learners, parents or carers can be requested to support their child in school.

Fixed term exclusion

The school will use exclusions when a serious incident occurs, or persistent misbehaviour and disturbing the learning of others continues after other sanctions have been used. All incidents are investigated fully and learners are given the opportunity to make a written statement. The Headteacher will consider all exclusions in line with current regulations. Where exclusions are issued, a telephone call and letter will inform parents about the nature of the incidents and the likelihood and length of exclusion. Learners will be issued with work for the period of their exclusion and a reintegration meeting / interview will be held prior to readmission. Parents are expected to attend and parent's non-attendance may delay the reintegration.

During days 1-5 of an exclusion parents are legally responsible for their child's whereabouts, with the possibility of being issued a penalty notice if the child is found in a public place without reasonable justification during school hours. As part of the reintegration process a child may be required to spend time in inclusion. The school is always exploring alternatives to fixed term exclusions.

Restorative Conferencing

UBHS acknowledges the impact of restorative approaches as an alternative and as a support to issuing sanctions. In many instances a restorative approach will be used to resolve problems and in the most serious cases parents will be expected to attend a Restorative Conference in support of improving college behaviour.

This policy should be read in conjunction with;
Dealing with racial incidents policy
The management of drug related incidents
Anti Bullying Policy

Reference:
Education and Inspections Act 2006
PART 7, Chapter 1

**Inclusion is when someone stays or is kept apart- a situation in which someone stays apart or is kept apart from other people (Office 2007 Encarta Dictionary English (U.K.))*

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Appendix A: CLASSROOM EXPECTATIONS

- **Arriving on time**
- **Being equipped to learn**
- **Being respectful and co-operative**
- **Making good or better progress**
- **Leaving in an orderly manner**

Appendix A (1): EXPECTATIONS AROUND SCHOOL

- **Doing as you are asked, first time, every time**
- **Behaving in a calm manner**
- **Wearing your uniform correctly**
- **Respecting your environment**
- **Eating all food and drink in the Bistro**
- **No mobile phones, MP3 players or electrical devices as they are banned**

Please remember that the following are not allowed in school and will be confiscated – portable music devices, hand held game players, chewing gum, fizzy drinks / cans, chocolate, cigarettes, lighters and any other items considered harmful. Mobile phones are not permitted in school at all times. Staff have the right to seize, retain and/or dispose of such items; alternately goods of value will only be handed over to parents/carers following discussions.

Food cannot be taken from the dining area (the Bistro).

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Appendix B: Disciplinary Penalties / Sanctions

Where a learner's conduct falls below the standard reasonably expected one of the following penalties may be issued;

- A negative comment made in the learners planner or on sleuth.
- Detention – outside normal school hours (See appendix D)
- Loss of break or lunchtime
- Extra work being issued
- Inclusion – working apart from peers.
- Community service including repairing property, collecting litter, removing graffiti, general cleaning duties
- Being placed on a monitoring report
- Isolated with a member of staff
- Removal of privileges or loss of reward / credits (Senior staff only)
- Parental contact including parents being informed, asked to accompany their child to lessons and parenting contracts
- On call procedures (See appendix F)
- Removal from individual lessons to other appropriate members of curriculum areas or subjects
- Changes to teaching sets or tutor groups
- Confiscation or removal of personal items (see appendix E)
- Paying for or making a contribution towards broken / damaged school property
- An alternative school day.

Parents will usually be informed when a sanction has been imposed.

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Appendix C: Use of Detention

Detention Outside Normal School Hours

The detention of learners outside normal school hours is one of the measures that may be taken at UBHS with a view to regulating the good conduct / behaviour of learners.

Whilst in detention learners must sit silently and complete work. Any breach of discipline will result in the detention being repeated. If a learner fails to complete their detention on time they may be put into inclusion for a day.

At least 24 hours' notice is given, to allow parents to make alternative travel arrangements.

School staff are permitted to give detention on any day of the week providing the above procedures are observed.

During the day

All school staff are permitted to issue detention as a sanction at break or lunchtime where deemed reasonable, providing that comfort breaks are included. In normal circumstances a lunchtime detention would not exceed 20 minutes and a break detention 15 minutes. These are recorded in planners or on reports. **24 hours notification is not required.**

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Appendix D: Confiscation and Search

Confiscation is used as a disciplinary penalty / sanction at UBHS. Items that may be confiscated include those that are listed on the core expectations, or items that may be deemed to be interfering with learning or that could impact upon the welfare, health and safety of other members of the school community. Possessions in relation to a learner include any item over which they appear to have control.

Staff have the right to seize, retain and/or dispose of such items. Whilst every effort will be made to return such items at a given time, the school does not accept liability for these items. Where appropriate, parents may be requested to collect items from school.

Where learners refuse to 'hand over' items to a member of staff, powers of search may be used.

Powers of Search

- If suspicion remains and the learner does not surrender the item staff should refer the matter to the Pastoral Team.
- At UBHS the powers of search are given to;
 - The Head teacher, members of the Senior Leadership Team and Year Leaders.

Searches will be conducted in line with current DfE guidance.

If a learner refuses school staff their right to conduct a search the Headteacher or a member of the Senior Leadership Team (as authorised by the Headteacher) may contact Batley Police Station and the Police may be involved to search/question learners.

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Appendix E: Behaviour outside of school

What the law allows:

Teachers have a statutory power to discipline pupils for misbehaving outside of the school premises. Section 89(5) of the Education and Inspections Act 2006 gives head teachers a specific statutory power to regulate pupils' behaviour in these circumstances "to such extent as is reasonable."

The school's behaviour policy should set out what the school will do in response to all non-criminal bad behaviour and bullying which occurs anywhere off the school premises and which is witnessed by a staff member or reported to the school, including the punishments that will be imposed on pupils.

Subject to the school's behaviour policy, the teacher may discipline a pupil for:

- any misbehaviour when the child is:
 - taking part in any school-organised or school-related activity or
 - travelling to or from school or
 - wearing school uniform or
 - in some other way identifiable as a pupil at the school.
- or misbehaviour at any time, whether or not the conditions above apply, that:
 - could have repercussions for the orderly running of the school or
 - poses a threat to another pupil or member of the public or
 - could adversely affect the reputation of the school.

and consequences of refusal, i.e. Police will be called and parent contacted
Headteacher or other member of staff requested to support

PTO and complete

Outcome and Follow-Up Action

External Agency Referral	Yes / No
Parents Informed	Yes / No
Police Involvement	Yes / No
School disciplinary sanction	Yes / No
Other please specify	

Staff Signatures

Headteacher's signature

Learner Signature

Copy to be kept on learner file and on school policy file.